

FRA ANNUAL PHYSICAL INVENTORY/ REPORT OF EQUIPMENT LOSS

In accordance with procedures established in DOT Order 4410.4, "Equipment Management and Control, " the Government property listed below is being reported as lost, damaged, missing, or stolen. If stolen, please attach copies of Police Reports; DOT form 1660.6, "Incident Report, " and any other documents pertaining to the incident. List only one item per form. A Board of Survey may be convened based on the value of the missing property.

ITEM DESCRIPTION: _____

MANUFACTURER: _____

MODEL NUMBER: _____

ACQUISITION COST: _____

SERIAL NUMBER: _____

FRA PROPERTY BAR CODE NUMBER: _____

OFFICE TO WHICH THE PROPERTY WAS ASSIGNED: _____

IF PERSONALLY CHARGED PROPERTY, TO WHOM ASSIGNED: _____

EXPLANATION:

Office of Information Technology and Support Services Only (RAD-20)

Certified by: _____

Title: _____

Date: _____ Region/HQ's Office: _____

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No further action required.

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Board of Survey Required.

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Item deleted from the Property Management System.

Date: _____